



**UNIVERSITY OF TORONTO**  
**FACULTY OF APPLIED SCIENCE & ENGINEERING**

**Summer Employment Opportunity**

**Title:** DEEP Residence Don

**Date of Employment:** June – August, 2017

**Hiring Department:** Engineering Student Outreach Office, Faculty of Applied Science & Engineering

**Rate of Pay:** \$13.15 per hour\*

**Deadline to Apply:** April 19, 2017

**Position Description:**

The DEEP Residence Life Team is responsible for the day-to-day management and execution of residence life for DEEP Summer Academy. This program caters to high school students (aged 14-18) from around the world, who have an aptitude for math and science. The Don team provides opportunities for these students to develop their leadership, organizational, and interpersonal skills while living in a university residence environment. Team members have the opportunity to discover, explore, and work in a unique summer program where each member is encouraged to personally contribute to and shape the program.

**What Does A Don Do?**

Dons live in residence and are responsible for offering students support, leadership and guidance. DEEP Dons create a sense of community as well as ensuring that residence rules and regulations are respected. They also organize evening and weekend programs that include athletic sessions, cultural events and sight seeing trips, and more. DEEP Dons work to ensure that our students have the best experience possible. Dons are expected to assist with the development and implementation of program promotion, marketing and communication activities

**We are looking for individuals who are:**

- Constructive with feedback/open to feedback
- Resourceful
- Critical thinkers
- Sensitive to the needs of others
- Able to generate interest and enthusiasm
- Enthusiastic for programming/event planning
- Team players
- Excellent communicators
- Flexible with respect to their time management
- Able to work with people from other cultures / backgrounds
- Knowledgeable in another language, especially Turkish, Spanish or Korean, an asset

**Additional Information:**

DEEP Residence Dons are required to live in residence from late June to mid-August (exact dates TBD). Room and board will be included as a condition of employment during programming. Police Record Checks and valid First Aid/CPR certification will also be required of all successful candidates.

Selected applicants will be expected to attend a group interview session on **Saturday, April 22nd**

*\*Please note, successful applicants who accept their offer will be expected to participate in a meal program over the month of July. This is a taxable benefit and will be administered accordingly on your pay.*



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**Applicants Submit:**

1. Cover letter
2. Resume

Ensure all documents are submitted together in a single file as: YOURNAME\_Application

**Learn More:**

For more information about the Engineering Student Outreach Office, visit [www.outreach.engineering.utoronto.ca](http://www.outreach.engineering.utoronto.ca).

Qualified applicants should submit their cover letter with resume as a single attachment to the attention of Tyler Schilz, DEEP RLC, Engineering Outreach Office at [tyler@engineeringoutreach.ca](mailto:tyler@engineeringoutreach.ca)

**Applications must include the position you are applying for in the subject line.**

**Applications due:** Wednesday, April 19<sup>th</sup>, 2017 by 5:00 PM

**Number of Positions:** 12

**Compensation:** \$13.15

**Hours of Work/Week:** June/August: Part-time/Full-Time, July: Full time.