



UNIVERSITY OF TORONTO FACULTY OF APPLIED SCIENCE & ENGINEERING

Summer Employment Opportunity

Engineering Outreach offers a [residence program for high school students](#) participating in [DEEP Summer Academy](#), [CREATE Engineering Design Challenges](#), and [Blueprint](#). The residence team provides opportunities for these youth to develop their leadership, organizational, and interpersonal skills while living in a university residence environment. Residence Counsellors are an important part of ensuring that participants have safe and enjoyable residence experience.

Overview of Responsibilities

1. *Programming* – Residence Counsellors organize evening and weekend programs that include athletics, cultural excursions, sightseeing trips, and more. The majority of a residence counsellors' working hours will be active programming.
2. *Participant Support* – Residence Counsellors expected to actively engage in forming and developing a cohesive, respectful, and safe residence community supportive of the academic and personal goals of program participants. It is expected that Residence Counsellor will act as a positive role model for participants. Residence Counsellors complete attendance and track the whereabouts of participants during their working hours.
3. *Administrative* – These responsibilities include attending training and regular meetings, documenting incidents and concerns, performing room inspections, disseminating communications, and other administrative functions.

Conditions of Employment

To be considered for this opportunity, applicants must:

- be willing to have an ongoing in-person presence and in-person interaction with participants in residence (July 6 – August 2),
- be able to attend all components of mandatory training (June 29 – July 4), and
- be a current University of Toronto student (preferred).

Qualifications

Applicants must demonstrate that they meet the following qualifications:

- Excellent listening and helping skills, particularly as it relates to supporting those in difficulty.
- Experience working within and across diverse communities, cultures, and contexts.
- Experience leading and collaborating with others.
- Demonstrated ability to work independently, take initiative, and achieve established goals.
- Demonstrated ability to organize work, establish priorities, and meet deadlines while negotiating unpredictable emergent needs. A high degree of flexibility and adaptability is required.
- Must be able to exercise good judgment, critical thinking, and problem-solving skills.
- Excellent interpersonal skills, initiative, and time management.

- Hold or obtain a Standard First Aid + CPR-C certification prior to the beginning of the program. (Must be valid to August 3, 2025.)
- Provide a recent (issued August 3, 2024, or later) Police Record Check prior to the beginning of the program.

Commitments and Considerations

Residence Counsellors may not work in another position at the University of Toronto during the program without prior approval. It may not be possible to accommodate regular attendance at evening classes.

One meal per shift will be provided to Residence Counsellors (live-out). *This is a taxable benefit and will be administered accordingly on their pay.*

Residence Counsellors (live-out) do not live in residence. They work on weekday evenings (usually 3:00 PM – 11:30 PM) and weekends (usually 9:00 AM – 7:00 PM). The average workweek consists of 5 days. Residence Counsellors work every weekend during the program.

A schedule of mandatory attendance days, meetings, scheduled shifts, and any accompanying timelines or deadlines, will be shared with as much notice as possible.

Compensation

Residence Counsellors are paid \$19.00/hour. Effective July 1, 2025, the rate of pay will be increased to \$20.00/hour.

How to Apply

Qualified applicants should complete the [application form](#), including their résumé, by May 1, 2025 at 8:00 AM. Link to application form: <https://forms.office.com/r/wRipDwxs1G>

Posting Closes:	May 1, 2025
Group Interviews:	May 5-7, 2025 (in-person)
Individual Interviews:	May 12-13, 2025